

Graduate Program Review *Preparation...*



Today's Goals:

- Clarify overall process & expectations
- Answer your questions and hear your concerns

Who, When and Why

- **Who:** Conducted by the **Graduate Council** of the Academic Senate.
- **When:** Each program is typically reviewed every seven to nine years (but may be reviewed more frequently, if needed).
- **Why:** Purpose of a Graduate Program Review is to **promote excellence in graduate programs** at UC Riverside.
- **Why:** Opportunity for programs to evaluate past achievements, current status, and future directions.
- **Then what..**
- Where opportunity for improvement is identified, the review will give guidance to the program and to administrators about how such opportunities may be pursued.
- Where programs are inadequate, the review will suggest concrete steps to rectify weaknesses and enable a return to an acceptable standard.
- For those programs that are excellent, the review process will endorse this excellence.

Who, When and Why

Internal

- Business Analytics (internal review) -- in-person
- Robotics MS (internal review) -- in-person

External

- EEOB -- in-person
- Plant Pathology -- in-person
- Psychology -- in-person
- Visual Art -- in-person
- Chem and Environ Eng ?
- Creative Writing ?
- Economics ?



Overview:

- TIMELINE
- What we give you...
- What you give us...
- What you don't see... (questionnaires)
- How this is all put together (Google Drive)
- Nuts and bolts of the review/site visit
- What does closure mean?

What we give you...

➤ Students

- ✓ Total degrees awarded
- ✓ Statistics on student cohorts
- ✓ Doctoral Exit Survey data (if applicable)
- ✓ Applicant & admissions information (GPA, domestic / international, etc - for both accepted & rejected applicants)
- ✓ Financial support (general sources of funding)
- ✓ Student FTE and workload, student / faculty
- ✓ General campus headcount enrollment by major
- ✓ Placement data (placements for all PhD's awarded since program's last review; Masters students if Masters only program) *note: the contact information helps us send out confidential questionnaires to former students.*

What we give you...

➤ Faculty -

- FTE (budgeted and filled)
- Faculty teaching load - sorted by faculty name

➤ Program

- course enrollment & courses taught
- program budget and expenditures
- staff headcount
- Learning outcomes/assessment information

What you give us...

➤ Names of potential reviewers

- Please get them to us soon
- Due May 4
- Some UC Faculty
- Cover Disciplinary areas -3 topics
- Eye on COI

What you give us...

➤ Students:

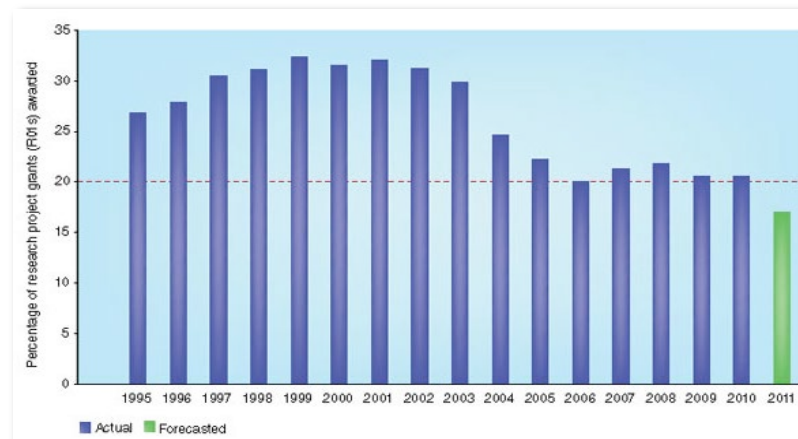
- ❑ PhD Placement data/Masters Placement if Masters only program – *confirm that the data provided to the program is accurate; if not, revise the data.*
- ❑ Program material distributed to students (links)



What you give us...

➤ Faculty:

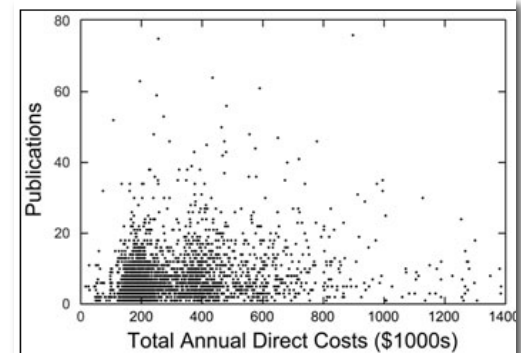
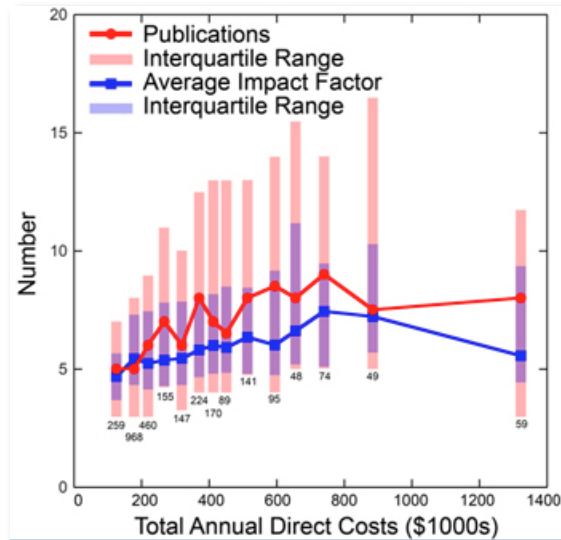
- List of faculty by rank (2 separate lists, each including different information)
- Self-Study Report; including (when relevant) faculty grant activity summary/analysis
- Digested faculty biographies (biosketches)
- Table of current faculty grant data



What you give us...

➤ Program Self-study

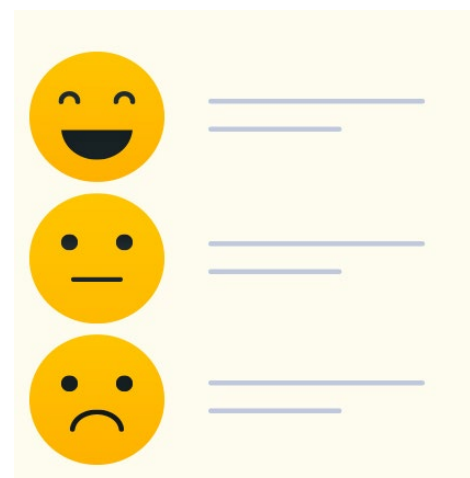
- A. Consultation Process
- B. Vision statement & Overview
- C. Graduate Degree programs
- D. Resources & Grant funding analysis
- E. Comparison to previous review



A plot of the number of grant-linked publications from 2007 to mid-2010 for 2,938 investigators who held at least one NIGMS R01 or P01 grant in Fiscal Year 2006 as a function of the total annual direct cost for those grants. For this data set, the overall correlation coefficient between the number of publications and the total annual direct cost is 0.14.



The super secret questionnaires



- ❖ Administered by the Academic Senate
- ❖ Read only by external review team & GC review subcommittee
- ❖ Remain closed & confidential



Nuts and Bolts of the Visit

Schedule

- A set of Grad Council scheduled meetings (set time blocks)
- Time Blocks for Graduate Program Meetings
 - Meetings with program faculty: group/individual - consider rank and group dynamics and be sure you include all faculty
 - Student and postdoc meetings: students must have opportunity to meet with reviewers without faculty present
 - Meetings with program staff
 - Suggestions for group meeting with Chairs/Directors of related graduate programs
- Customizing the schedule – Tour of facilities or virtual tour of facilities or images (for remote reviews)
- If an in-person review is selected, no meetings should occur via Zoom!

Nuts and Bolts of the Visit

Graduate Program Review Review Schedule January XX-XX, 2027

External Review Team:

XXXXXXXX, XXXXX
XXXXXXXX, XXXXX
XXXXXXXX, XXXXX

January XX arrival	Drive to Marriott Riverside at the Convention Center 3400 Market Street Riverside, California 92501 951-784-8000	
Monday, January XX – Reviewers meet in lobby by 8:30am to be transported to campus by XXXX (Graduate Council Review Subcommittee Member)		
9:00 – 9:30 AM	Meeting with Graduate Council Review Subcommittee Chair and Member(s)	Senate Conference Room, 219 UOB
9:30 – 10:00 AM	Meeting with VPDGS Lidia Kos	Senate Conference Room, 219 UOB
10:00 – 10:30 AM	Meeting with College/School Dean and/or Associate Dean(s)	Senate Conference Room, 219 UOB
10:30 – 11:00 AM	Review Team regroup/break	Senate Conference Room, 219 UOB
11:00 AM – 12:00 PM	Meeting with Program Leadership - Chair and Graduate Advisors	Senate Conference Room, 219 UOB
12:00 – 1:00 PM	Lunch with Chairs/Directors of related graduate programs –	Senate Conference Room, 220 UOB
1:00 – 1:15 PM	Team moves to Department – escorted by	
1:15 – 1:45 PM	Facilities tour – recommended	
1:45 – 3:15 PM	Meetings with faculty/students/staff.	
3:15 pm - 4:00 pm	Meetings with faculty/students/staff.	
4:00 – 5:00 PM	Program hosted Reception (optional)	
XXXXX will escort review team to Marriott (from program)		
6:00PM	Working dinner at Marriott	

Nuts and Bolts of the Visit

Tuesday, January XX		
8:30 AM –XXXXXX will pick reviewers up from Marriott and bring them to campus (from program)		
9:00 – 11:15 AM	Meetings with faculty/students/staff.	
11:15 AM - 11:45 AM	Meetings with faculty/students/staff.	
11:45 – 12:00 NOON	Return External Review Team to Senate Office – XXXX will escort team (from program)	
12:00 – 1:30 PM	Working Lunch	Senate Conference Room, 219 UOB
1:30 – 3:00 PM	Meetings with faculty/students/staff.	Senate Conference Room, 219 UOB
3:00 – 3:30 PM	<i>Meeting with Program Leadership – Chair and Graduate Advisors (if needed)</i>	<i>Senate Conference Room, 219 UOB</i>
3:30 - 4:00 PM	Review Team regroup/break and prepare for exit interview	Senate Conference Room, 219 UOB
4:00 – 5:00 PM	Exit Interview with Graduate Council Review Subcommittee Chair, Graduate Council Review Subcommittee, VPDGS, College/School Dean, and Provost	Senate Conference Room, 220 UOB
XXXXXX will return reviewers to hotel, if needed (GC review subcommittee member)		

****All meetings are to be in-person, hybrid or Zoom meetings are against Graduate Council's program review policy!**

Nuts and Bolts of the Visit

XXXXXXXXX Graduate Program Review
 Review Schedule
 January XX, XX, XX, XX, 2027

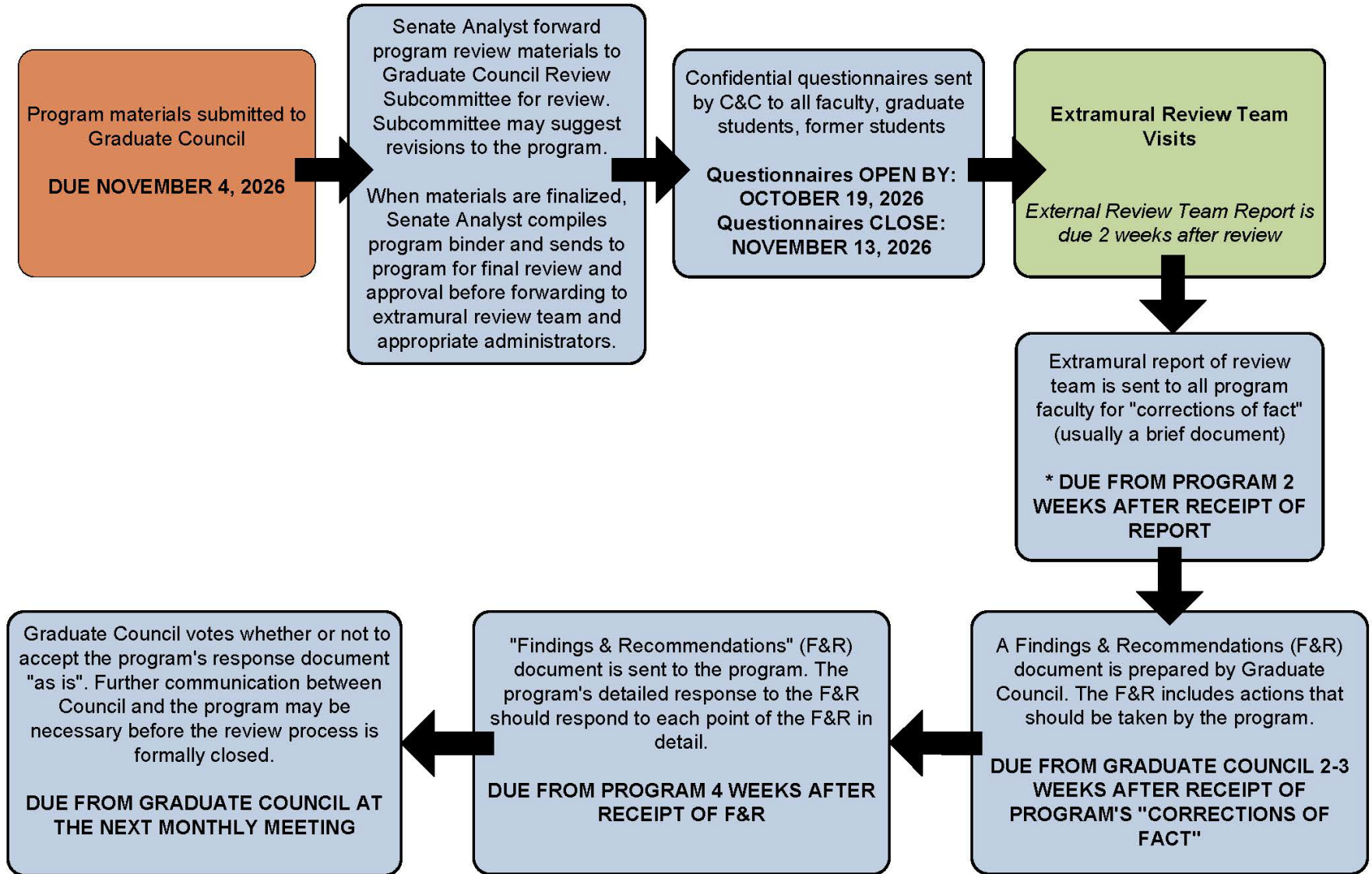
Zoom link:
 Meeting ID:
 Passcode:

External Review Team:

XXXXXX XXXXXXXXXXXX, XXXXXXXX
 XXXXXXX XXXXXXXXXXXX, XXXXXXXX
 XXXXXXX XXXXXXXXXXXX, XXXXXXXX

Wednesday, XXXX XX, 2027, 1-5pm	
1:00 – 1:15 PM	Review team introductions/meeting
1:15 – 1:45 PM	Meeting with Graduate Council Review Subcommittee Chair and members
1:45 – 2:15 PM	Meeting with Vice Provost & Dean of Graduate Studies
2:15 – 2:45 PM	Meeting with College Dean and/or Associate Dean(s)
2:45 – 3:15 PM	Review team regroup/break
3:15 PM – 5:00 PM	Meeting with Program Director & Graduate Advisor(s)
Thursday, XXXX XX, 2027, 1-5pm	
1:00 - 2:00 PM	Meeting with Chairs/Directors of related graduate programs:
2:00 – 3:00 PM	Meetings with faculty/students/staff –
3:00 – 3:30 PM	<i>BREAK</i>
3:30 - 5:00 PM	Meetings with faculty/students/staff –
Wednesday, XXXX XX, 2027, 1-5pm	
1:00 – 3:00 PM	Meetings with faculty/students/staff –
3:00 – 3:30 PM	<i>BREAK</i>
3:30 - 5:00 PM	Meetings with faculty/students/staff
Thursday, XXXX XX, 2027, 1-5pm	
1:00 – 2:30 PM	Meetings with faculty/students/staff –
2:30 – 3:00 PM	<i>Meeting with Program Leadership – Chair and Graduate Advisors (if needed)</i>
3:00 – 4:00 PM	Review team regroup/break and prepare for exit interview
4:00 – 5:00 PM	Exit Interview with Graduate Council Review Subcommittee, Vice Provost & Dean of Graduate Studies, College Dean and/or Associate Dean(s), and Provost

THE PROCESS OF A GRADUATE PROGRAM REVIEW



* After site visit – Subsequent timeline assumes a simple review and may be adjusted if complications arise

What does it mean to close a review?



- The Findings and Recommendations (F&R) are a policy document.
- Once GC is satisfied that the program is making changes as specified by F&R, GC will close the review.
- At closure, the external review team report (if external review), preliminary response (if external review), GC's F&R, program response and all correspondence are now “open” documents and can be provided upon request. At closure, these documents are also automatically provided to the Chancellor, Provost, College/School Dean, Vice Provost & Dean of Graduate Studies, and Senate Chair as one combined bookmarked pdf (“closeout package”). [All other info. remains closed.]